

## MONMOUTH CONSERVATION COMMISSION

**Meeting Minutes**– Tuesday, March 10, 2015

The Monmouth Conservation Commission (CC) met at the Monmouth Municipal Office on Tuesday, March 10<sup>th</sup>. Present were Commissioners Randy Schiller (chair), Bob Mulliken, and Cindy Parker; Herb Whittier and Larry Buggia were unable to attend. We had a quorum. Meeting began at 7:05pm.

*Randy **motioned** to accept the minutes of January with noted adjustments; Bob seconded. All voted yes.*

**MEACC:** Cindy contacted Fred Snow through the MEACC contact site. Fred is on the board of directors of MEACC and is on the Manchester CC. He said we are welcome anytime to attend the Manchester CC meetings. We are to give him a couple days notice if we want to attend. The MEACC's Annual Meeting is on Saturday May 9<sup>th</sup> at 10am in Brunswick at Curtis Library. All MEACC members are encouraged to attend, participate and speak if they'd like. Cindy will forward Fred's emails to the CC.

**Mapping/Town Indexing:** Cindy and Randy will meet on March 24 to continue working on this.

**Website:** Laurie put a link for the CC on the town website and noted our meetings on the town web-calendar. Cindy will work to get a CC presence up and running.

**End of fiscal year:** Discussion about the accounting system. Randy said we need to be aware of the budget we asked for. Bob suggested we stock up now on any needed office supplies, etc.

**Project Canopy:** We were awarded the grant on Feb. 25th. (woo-hoo!) Cindy attended the ProjCan informational workshop in Yarmouth on March 4<sup>th</sup>. There will be a lot of paperwork reporting with new rules and additional requirements new for this year. There was a productive meeting on March 6<sup>th</sup> between Harold Burnett (forester), Nick and Kristy (student coaches), Nancy Smith and Cindy. The current plan is for inventory work to begin in April, finish by June, so the current students can see the project from beginning to end. And, completing the project and paperwork reporting this calendar year, will allow us to use the results of this inventory to apply for a planting and maintenance grant for the next grant cycle (deadline mid-December). Cindy will ask to see an example of a successful/proper past report from Jan Santerre, ProjCan coordinator. Also, it may help to see the paperwork from the Whittier Woods project, if it is still around. Maybe Bruce of Public Works can help with this. At the meeting on March 4<sup>th</sup> Harold requested a couple tweaks to the Excel spreadsheet; Cindy will give these to Randy then send the final spreadsheet to Harold. Community outreach is still on the CC's to-do list: notice to the public; Bob and Herb door-to-door; etc.

**Community Gardens:** Bob shared a draft informational poster. He will be working with the Community Garden committee this month to make key decisions. The Gardens have official support from the Monmouth Lions' Club (voting last Monday) and the Monmouth Boy and Girl Scouts (Joel). He expects to get official support from the Monmouth Garden Club soon. *Randy made a **motion** for the CC to officially support the Community Gardens Project. All voted yes.*

**KLT maps:** Randy said the maps from Jean-Luc were received and were very good. We have not yet received the Google Earth layers from Jean-Luc.

**Leeds Super Fund site:** General discussion – what can the CC do to help increase awareness; what is the awareness of this, what can we learn about it, what do we know about it, what info can be obtained, what is the DEP doing about it and what is our responsibility as a CC. Larry will have info to share.

New business: Cindy was accepted as an Alternate on the Planning Board. Their next meeting is Thursday March 12<sup>th</sup>, and she's looking forward to it. It may be useful to have a commissioner on the planning board.

The **next meeting** is scheduled for Tuesday, April 14<sup>th</sup>, 2015 at 7:00pm at the Municipal building.

Meeting **adjourned** at 8:40pm.

Recorded by  
Cindy Parker, Monmouth CC Secretary